

201 File Module

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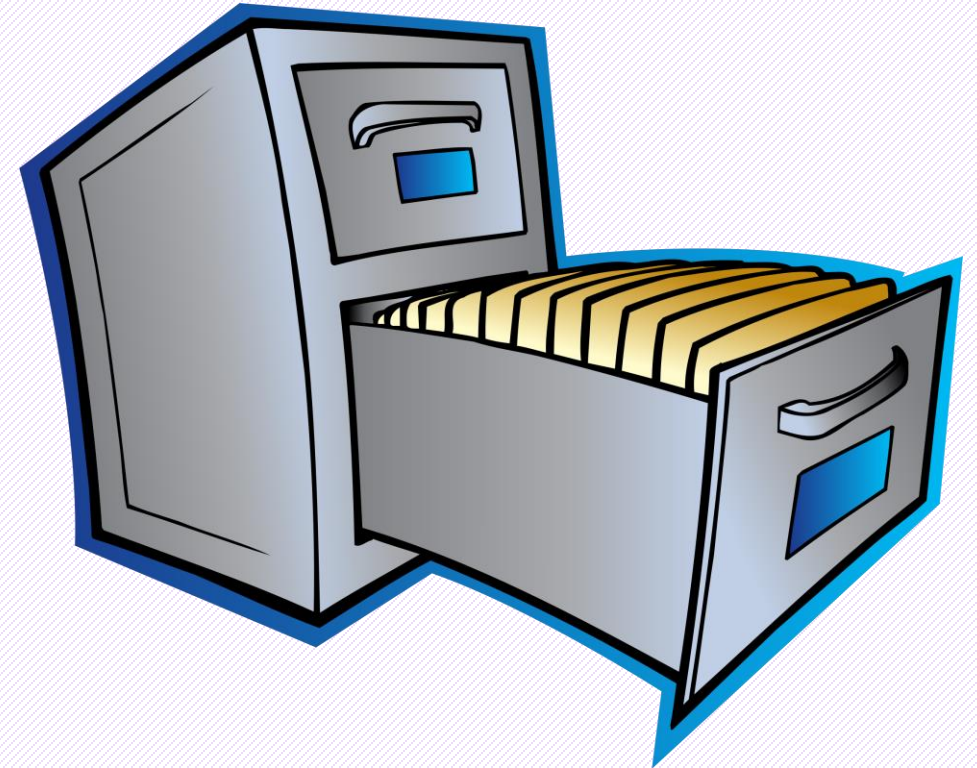




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The 201 File Module is the repository of all information related to employees. From personal data to his job, education background, employment history to projects handled and employee movement in the organization.





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Engaging employees to the vision, directions, goals and objectives of the organization requires knowing your people to the core and finding out what satisfies them and what motivates them to achieve maximum results and productivity.



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The 201 File Module is enriched with so many demographic reports that are readily exportable to excel file formats for easy dissemination to others.

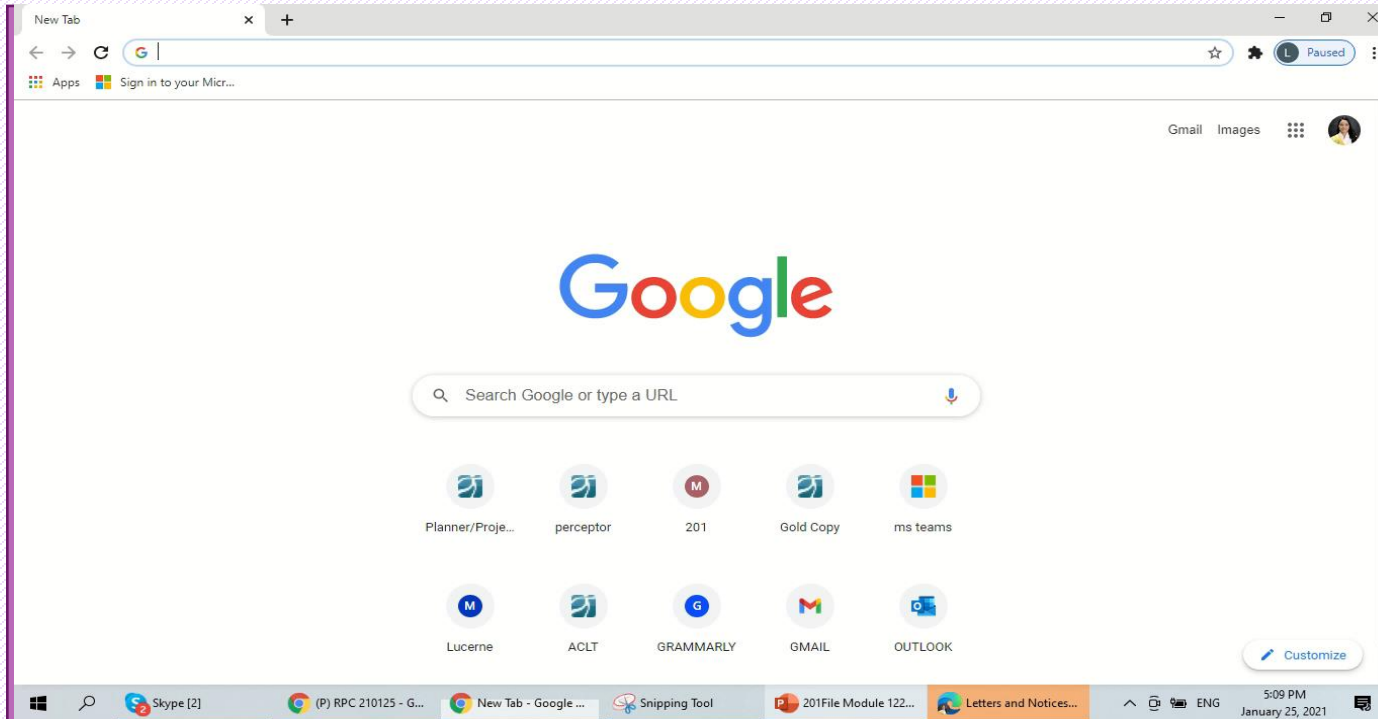


| 201 File Module

1. Detailed Employee Information
2. Rich Demographic Reports
3. Educational Background
4. Employment History
5. Employee Movement
6. Leaves Entitlement and Usage
7. Compensation and Benefit Packages
8. Records of Infractions and DA
9. Records of Performance Evaluations
10. Employee Skills and Competencies



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